FACTS
Family Portal
Login Instructions

FACTS Family Portal is a private and secure family portal that allows you to view academic information specific to your children, while protecting their information from others.

With FACTS Family Portal, you will be able to:

- Access Student attendance and grades
- View Progress reports, report cards, and transcripts
- View Lesson plans and homework
- Communicate with your child's teacher/s
- View the Lunch calendar and account balance

It is a great idea for each parent to set up their own Parent account to access these resources. Below you will find the steps to create a new FACTS Family Portal Account

FACTS Family Portal Login Instructions

- Please go to the website **https://www.factsmgt.com/**
- Click on "**Family Log In**" at the top, then "**FACTS Family Portal**"
- Click "**Create New Family Portal Account**" if this is your first time accessing FACTS.
- Enter the email address that we have on file for your student.
- Enter our District Code- **RC-NY**
- You will receive an email from SIS Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for six hours.
- Please click on the link. A Change/Create Password screen will open. You may use the default username provided, or create a new username. Then type in your desired password into the Password field and Confirm Field
- Click on the Save Username and/or Password button
- Close the window.
- Log into FACTS Family Portal as instructed above